



- There may be a delay for lectures which include diagrams, scientific symbols or mathematical formulae as these will present difficulties if recorded electronically using a conventional computer keyboard. Your Note Taker will inform you no later than 24 hours after the lecture if this is the case.

### **What if the notes are delayed or unsatisfactory?**

- Provide immediate feedback to your Note Taker as they may be able to remedy the problem.
- If this doesn't work, inform the Coordinator who will try to deal with the issue.

### **What if I don't like the layout or style of note taking?**

- Provide feedback to your Note Taker so they can better suit the notes to your requirements.
- If the problem persists, inform the Coordinator.

### **Should I rely solely on my Note Taker's notes to pass the exam?**

- No. Notes are produced to record useful information during the lectures to supplement lecture slides and other reading materials. It is very important that students attend lectures and use all other available resources - (e.g. lecture slides, seminars/tutorials, individual tutor meetings, discussion sections, study groups, personal study, recording lectures) - to enhance their learning. This is in line with any student attending the course.

### **What do I do if the Note Taker does not turn up to the lecture?**

