

Role Title: **GROUNDSPERSON**

COMMUNICATION

Oral Communication

Frequently receive, understand and convey straightf

Secondary Focus

Occasionally plan, prioritise and organize their own work or resources to achieve agreed objectives.

INITIATIVE AND PROBLEM SOLVING**Primary Focus**

Solve standard day to day problems as they arise; and to choose between a limited number of options which have clear consequences, by following guidelines or referring to what has been done before; and recognise when a problem should be referred to others.

Secondary Focus

Occasionally use initiative and creativity to resolve problems where the optimal solution may not be immediately apparent but has to be assessed by a process of reasoning, weighing up the pros and cons of different approaches.

ANALYSIS AND RESEARCH**Primary Focus**

TEAM DEVELOPMENT

(training those outside the work team should be included under Teaching & Learning Support)

Occasionally required to advise or guide new starters working in the same role or unit on standard information or procedures.

TEACHING AND LEARNING SUPPORT

This is not a requirement for the role.

KNOWLEDGE AND EXPERIENCE

Have sufficient knowledge or expertise to work on day to day issues in their own area without direct or continuous reference to others.