BANGOR UNIVERSITY

HEALTH AND SAFETY COMMITTEE

Meeting: 12th November 2014

Present: Prof. P Spencer (Chair), Miss S Barnes, Mr R Dart, Mr D Fordham, Ms L Fowlie, Mr A

Jones, Mr W Jones, Dr J Latchford, Ms C Monks, Dr L Murphy, Mr D Owen, Mrs E Parry Williams, Ms E Riches, Dr H Roberts, Mr S Roberts, Prof. C Tully, Mr G W Jones

(Secretary).

Apologies: Prof. J Hughes, Mrs L Meadows, Prof. D Shepherd, Mr E Roberts, Mr R Taylor.

442. Pre-Meeting Notes:

It was reported that Professor P Spencer has been appointed by Council as the new Chair of the University Health and Safety Committee. Prof. P Spencer thanked Dr D Assinder for his work as the previous Chair.

Mrs E Parry Williams was welcomed as the new health and safety representative for Council.

Appreciation was also expressed to Joe Patton, Occupational Health Practitioner, following his retirement in October, for his efforts and dedication in supporting staff.

443. MINUTES

The Minutes of the meeting held on the 21st May 2014 were taken as read, confirmed and signed.

444. MATTERS ARISING

a) Minute 437 (a) Chemical and Biological Health and Safety Committee:
 It was noted that a new Chair of the Sub-Committee was required and this would be addressed prior to the next meeting.

ACTION: DF

b) Minute 439 Diving Policy:

It was confirmed that minor amendments were made to the Diving Policy as requested and the Policy was now current.

c) Minute 441(ii) Security Arrangements:

It was reported that work to improve security arrangements, following the break-in at the School of Electronic Engineering, were nearing completion.

445. REPORT ON THE TRAGIC DEATH OF IAN NICHOLLS

An update on the HSE investigation into the tragic death of Ian Nicholls was outlined. A further report will be provided when the HSE investigation has concluded.

446. SAFETY EXECUTIVE TASK GROUP

The following key items were noted:

i. Revised Memberships Academic Registrar has been appointed as Chair and the membership of the Task Group revised.

iv. Major Projects The Committee was assured that H&S was being adequately managed by the main contractors on all our main building projects. Where areas for improvement had been identified these had been communicated to the contractors. However, given the time pressure on some of these projects it was agreed that Estates would write to main contractors reminding them of the need to operate a safe and secure site.

ACTION: E&F

- v. Car Parking Initiatives to address car parking issues across the estate are underway, including:
 - a) Tighter control of the number and duration of Contractor car park permits issued.
 - b) Closer monitoring of car park usage.
 - c) Taking robust action if vehicles are found without permits or parked inappropriately.
 - d) Additional parking on the upper Normal site.

A discussion ensued during which concerns were raised regarding inappropriate parking on Science Site during Open Days and on the Normal Site when Bangor City Football Club matches are on. The Estates & Facilities Department agreed to investigate the issues raised.

ACTION: E&F

450. REPORT ON BANGOR COLLEGE, CHINA

A report on the Health and Safety arrangements for Bangor College, China was given. It was noted that the report, as included in the Committee papers, was a summary of a more detailed paper prepared earlier for the inauguration and realisation of Bangor College, China.

In particular, it was noted that the partner institution is considered to be the legal entity Chinese law. This designation, codified in the Operational Agreement, means that the partner institution has the ultimate responsibly, under Chinese Health and Safety legislation, for the well-being of both staff and students.

It was confirmed that the Health and Safety arrangements would be further developed as soon as the new Deputy-Dean of College, a Bangor employee, takes up their post. C